



Fee policy for returning in September R.E COVID 19

We are making an amendment to our policy with regards to fees for the duration of the COVID 19 restrictions.

Normally we would charge ALL parents if we had to close the Pre-School due to circumstances out of our control.

We have adjusted this to suit the more pressing times we all find ourselves in.

As from Wednesday 2nd September 2020 we will implement the following policy.

If the Pre-School must close due to a COVID 19 reason – fees will still apply for 2 weeks.

If your child is off due to COVID 19 reasons – then a 2-week charge will still apply.

If the Pre-School closes due to an outbreak – then a 2-week charge will still apply.

If we must go into another complete lockdown (as seen in March 2020) then 2 weeks fees will apply, and the rest of that months sessions will be credited if the invoice has been paid - if it has not been paid, then a new invoice will be generated to request the 2 weeks charge period.

We hope none of the above will happen (especially another lockdown).

Please can you sign and date the letter below and return to me ASAP.

Thanks

Jane

Childs name _____

I understand and agree with the COVID 19 terms regarding fee payments.

Parent name _____

Parent signature _____

Date _____